



GOVERNMENT OF WEST BENGAL
OFFICE OF THE DISTRICT MAGISTRATE & COLLECTOR
NORTH 24-PARGANAS, LAND ACQUISITION DEPARTMENT
Administrative Building, 3rd Floor, Barasat, Kolkata-700124
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ELECTION URGENT

Memo. No. 022 / M.Cell / N-24Pgs / LSGE-2019

Dated : 25 .02.2019

NOTICE INVITING TENDER FOR HIRING OF TELEVISION SET, COMPUTER, PRINTER, etc.
IN VIEW OF PARLIAMENT GENERAL ELECTION,2019

Sealed Tenders are invited from the bonafide, reputed and experienced Company/Agency/Suppliers for different hiring charge of LED Television Set, Computer, etc. in connection with **PARLIAMENT GENERAL ELECTION, 2019**.


- 1] The rates of different hiring charge of Television Set, Computer, Printer, etc. are to be quoted as per Annexure, terms & conditions and specification.
- 2] The tenderers are requested to quote their rates in both figures and words.
- 3] All rates quoted shall be inclusive all cost of transportation to this office/Concerned SDO'S/BDO'S/DCRC as the case may be.
- 4] Copies of latest Trade License, GST, PAN & Credential Certificate of similar nature of works has to be attached.
- 5] Tenderers other than Wholesale Consumers Co-operative Suppliers have to deposit an **Earnest money (EMD) of Rs. 5,000/-** (Rupees Five Thousand)only in favour of the District Magistrate, North 24-Parganas, Barasat by way of Account Payee Bank Draft on any Nationalised Bank/Banker's Cheque **payable at State Bank of India, Barasat Branch in favour of District Magistrate, North 24-Parganas, Barasat**. Earnest money will be converted into security money in respect of successful tenderers. In addition,10 % of bill amount will deducted as security money, which will be released after Election process is over and satisfactory supply by concerned supplier(s). However, authority may relax the condition, if payment is made after the election process.
- 6] The tender should be submitted in sealed envelope super scribed with **"TENDER FOR SUPPLY OF DIFFERENT HIRING CHARGES OF TELEVISION SET, COMPUTER, PRINTER, etc. IN CONNECTION WITH PARLIAMENT GENERAL ELECTION,2019 FOR NORTH 24-PARGANAS DISTRICT"** and should be addressed to the **District Magistrate & District Election Officer, North 24-Parganas** and shall be dropped in drop box kept in the Chamber of the **Special Land Acquisition Officer, Barasat, 3rd Floor of the Collectorate Building, North 24-Parganas**.
- 7] The entire work will be executed under the supervision of the District Magistrate & District Election Officer, North 24-Parganas, any officer authorised on his behalf.

Terms & Condition :-

1. The rates should be tendered for each item as per specification mentioned against each in the Annexure (Commercial Bid) both in figure & words simultaneously.
2. Rates tendered otherwise than in the schedule will not be accepted. **The rate should be inclusive of all taxes (i.e.- GST).**
3. The earnest money deposited will be forfeited to the Government in case of the following :
 - (a) The tenderer withdraws tender after opening or acceptances.
 - (b) The selected tenderer fails to accept or refuse either wholly or partly the offer that would be made by the undersigned.
 - (c) The selected tenderer fails to supply of TV, Computer, Printer, etc. on hiring as per specification and within specified periods.

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4. The earnest money deposited by the successful tenderers will be refunded on the after completion of the fulfilment of said terms & conditions.
5. Any other information will be available from the office of the undersigned.
6. Agency must have the capacity to supply of TV, Computer, Printer, etc. on hire as per specification within 3(three) days from the issue of supply order.
7. The successful tenderers shall have to supply the required number of supply of TV, Computer, Printer, etc. on hire as per specification within the prescribed time limit from the date of issue of work order to the concerned office premises.
8. Any supply of TV,Computer, etc. on hiring as per specification which is not in conformity with the samples will be summarily rejected and no payment will be made for such supply.
9. Rate should be offered inclusive of all cost.
10. I.T. will be deducted at source.
11. Considering emergency, the work order may be distributed to more than one tenderer at the lowest rate, item-wise.
12. This is Election Urgent. Failure of any part of compliance of the order will attract penal measures as per election rules.
13. The tenderers will supply all materials as work order at their own cost.
14. The undersigned shall have the right & discretion to terminate the contract and forfeit the earnest money deposited in the event of any sort of breach of contact.
15. The successful tenderers will have to make an agreement with the undersigned on a Non-Judicial Stamp Paper worth of Rs. 10.00 (Rupees Ten) only. The security money/earnest money is refundable subject to the satisfactory completion of work and timely delivery of the same.
16. The undersigned reserves the right to accept or reject any tender or all tenders without assigning any reason whatsoever.
17. The undersigned also does not bind himself to accept the lowest rate tender and shall use discretion in accepting hired than the lowest with a view to ensuring standard quality of articles. It shall be open to the district authority to impose penalty & take other punitive steps, as deemed fit, for violation of above terms & condition.
18. **Technical Specification of Desktop & Laptop Computer : Operating System –Windows 10, Processor Type-Core i5-650, Processor speed – 3.20 GHz, RAM – 4 GB DDR 3, Hard Disc – 1 TB.**
 - Tender Document is to be collected from the office of the **Special Land Acquisition Officer, Barasat, 3rd Floor of the Collectorate Building, North 24-Parganas on and from 01/03/2019(From 11 A.M.) to 07/03/2019 (Upto 5 P.M.) in between office days. Bid submission will be started from 06/03/2019 (11 A.M.). Last date of submission of tender has been fixed on 08/03/2019 within 2 P.M. sharp and tender will be opened at 3 P.M. on the same date in presence of authorized representative of the agencies at the Chamber of Special Land Acquisition Officer, North 24 Parganas, Barasat.**


District Magistrate
&
District Election Officer
North 24-Parganas, Barasat

Copy forwarded for information and wide publicity to :

Copy forwarded for information to :-

- 1 - 4) Addl. District Magistrate(General) / Addl. District Magistrate (Treasury) / Addl. District Magistrate (LR)/Addl. District Magistrate (Development), North 24 Parganas for his/her kind information.
- 5 - 9) The SDO, Sadar (Barasat)/Barrackpore/Bidhannagar/Bangaon/Basirhat, North 24-Parganas.
- 10) The D.I.C.O., North 24-Parganas.
- 11) The NDC, North 24 Parganas.
- 12) The Officer-in-Charge, Election, North 24 Parganas.
- 13) The DIO, NIC, North 24 Parganas with a request to upload the Notice in District website.
- 14-35) The B.D.O. (All), North 24-Parganas for information.
- 36) The Post Master, Barasat, North 24-Parganas.
- 37) CA to District Magistrate and District Election Officer, North 24 Parganas for his/her kind perusal.
- 38) The DIA, North 24 Parganas Zilla Parishad with a request to upload the Notice in Zilla Parishad Website.
- 39) Notice Board for display.
- 40) Office Copy.


District Magistrate
&
District Election Officer
North 24-Parganas, Barasat

**Annexure
Commercial BID**

Particulars of Item & Specification		Brand	Rate in INR (Inclusive all Taxes)
1.Hiring charges of 55 Inch LED Television Set (Full HD Display)with all accessories Including HDMI Cable compatible with DVR/NVR & necessary Manpower support for prompt service and operation	Per TV Per day	Sony	
		Samsung	
		LG	
	Per TV Per month	Sony	
		Samsung	
		LG	
2. Hiring charges of 43 Inch LED Television Set (Full HD Display)with all accessories Including HDMI Cable compatible with DVR/NVR & necessary Manpower support for prompt service and operation	Per TV Per day	Sony	
		Samsung	
		LG	
	Per TV Per month	Sony	
		Samsung	
		LG	
3. Hiring charges of 32 Inch LCD/LED Television Set with all accessories Including HDMI Cable compatible with DVR/NVR & necessary Manpower support for prompt service and operation	Per TV Per day	Sony	
		Samsung	
		LG	
	Per TV Per month	Sony	
		Samsung	
		LG	
4.. Hiring charges of Desktop Computer with all accessories <u>Operating System –Windows 10,Processor Type-Core i5-650,Processor speed – 3.20 GHz, RAM – 4 GB DDR 3,Hard Disc – 1 TB</u> Installation to be done by agency	Per Computer Per day	-----	
	Per Computer Per month	-----	

Signature of the Bidder
with Seal

Particulars of Item & Specification		Brand	Rate in INR (Inclusive all Taxes)
5. Hiring charges of Laptop Computer with all accessories Specification as same as Desktop Computer Installation to be done by agency	Per Computer per day	-----	
	Per Computer per month	-----	
6. Hiring charges of Laser Printer with Cartridge/ Ink for computer Installation to be done by agency	Per Printer per day	HP 1020 Laserjet printer preferable	
	per Printer per month		
7. Hiring charges of Fax Machine with Fax Roll Installation to be done by agency	Per day per Fax Machine	-----	
	Per month per Fax Machine	-----	
8. Hiring charges of LED Projector with Screen Installation to be done by agency & necessary Manpower support for prompt service and operation	Upto 12 Hours Per Projector		
	Per day Per Projector		
	Per month Per Projector		
9. Hiring charges of Digital Xerox Machine with Cartridge, Toner & Ink Installation to be done by agency & A3 paper can be copied & necessary Manpower support for prompt service and operation	Per day Per Machine		
	Per month Per Machine		
10. Hiring charges of Scanner Machine Installation to be done by agency	Per day per Scanner Machine		
	Per month per Scanner Machine		
11. Hiring charges of Mobile Phone(4G enabled Android with GPS facility, Charger, 8 GB SD Memory Card)	Per day per Mobile		
	Per month per Mobile		
12. Hiring charges of 4G Data Card with SIM	Per Week per Card & SIM		
	Per month per Card & SIM		
13. Hiring charges of 4G Data Card without SIM	Per Week per Card		
	Per month per Card		

Signature of the Bidder
with Seal